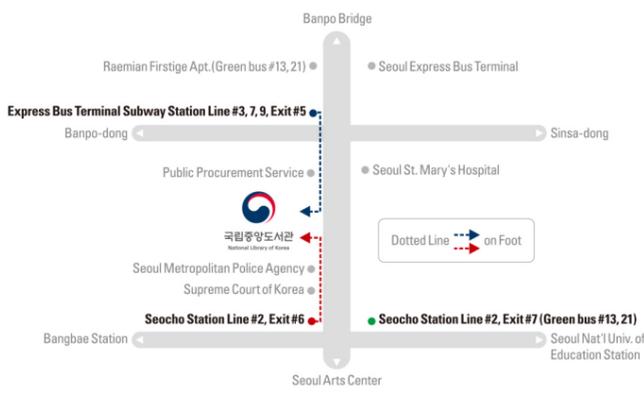


Location (National Library of Korea)

10 minute walk from exit #6 of Seocho station (subway line #2)
 10 minute walk from exit #5 of Express Bus Terminal station (subway line #3, 7, 9)

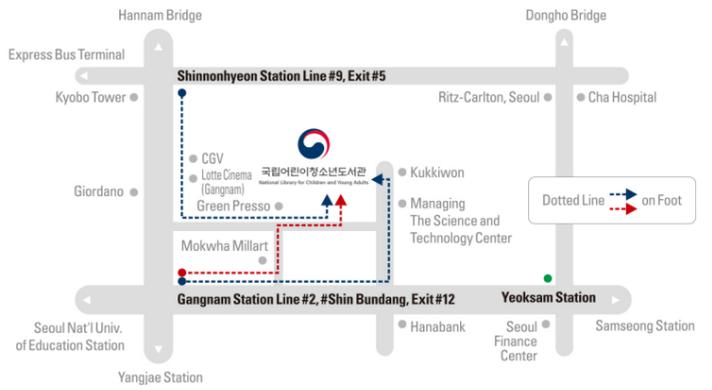


National Library of Korea

- Tel : 02-535-4142, 02-590-0500 / For night time : 02-590-0517
- Address : 201, Banpo-daero, Seocho-gu, Seoul 06579, Republic of Korea
- Website : www.nl.go.kr

Location (National Library for Children and Young Adults)

8 minute walk from exit 12 of Gangnam station (subway line #2, Shin Bundang)
 Bus : 140, 144, 145, 360, 402, 407, 408, 420, 440, 462, 470, 471



National Library for Children and Young Adults

- Tel : 02-3413-4800
- Address : 21, Teheran-ro 7-gil, Gangnam-gu, Seoul 06130, Republic of Korea
- Website : www.nlcy.go.kr

All the wisdom of the world

National Library of Korea User Guide



National Library of Korea

A Hub of Knowledge & Information in Korea

Since its establishment as a national library representing the Republic of Korea in 1945, the National Library of Korea has collected and preserved Korea's intellectual and cultural heritage to provide them to the citizens, created and standardized national bibliographic records, and cooperated with other libraries at home and abroad. Moreover, the various culture program and display and education are run.



How to Use the Library

01 Get a library card

Visitors must register as a library user (sign up on the library website) and get a library card at the main building on the 1st floor or the information desk (library card issuing section) on the 3rd basement floor of the Digital Library

※ One-day pass : Return after use / Regular Library Card : Reuse until membership expiration period (valid period : 6 months-3 years, users can use library card continuously after extending the period on the website)

02 Deposit your belongings

All personal belongings (including books) except for permitted items (laptop, stationary items) must be stored in a locker

※ Locker Room : Main Building 1F, Digital Library B3F

03 Library check in

Tag a library card or a day pass to pass the gate
 Patrons without a library card (or a day pass) or possessing restricted items are not allowed to enter

04 Using the library

- Using the PC for searching, checking material availability and its location
- Closed-stack materials can be used upon request (09:00-17:00)
- Materials for preservation
- ※ Weekdays : users can request (09:00-17:00) and use the materials on the same day
- ※ Weekends : users have to reserve on Friday (09:00-17:00) to use the materials on the weekend
- Photocopy : use the copy room located on the 3rd, 4th floor
 Under the copyright law, users are allowed to copy only 1/3 or less of each item

05 Returning / Exit

- When going out and returning soon, users must tag their library card on a 'going out' machine before passing the gate
- Visitors with a day pass must insert the card in the card slot on the exit gate
- Please keep the regular library card which can be reused until the membership expiration date.

※ Anyone over the age of 16 can access the library. Please note that all of the NLK's holdings must be used and kept within the library building. (Users under 16, visiting the library for research study, must fill out the 'Library Use Request Form for Young Adults' visit Information desk (library card Issuing section))

Library use guidelines

※ Closed: 2nd, 4th Monday of each month, public holidays (except Sundays)

Floors	Reference Room	Use guidelines	Hours	question	Remarks
5F	Old & Rare CollectionMap & Geography Room	<ul style="list-style-type: none"> Old books and genealogy (available upon request until 17:00) Full text of old books & Chinese and Japanese old books : reserve 3 days prior to use Open stacks : The Western-style dress hand ranking and cartographic data and geographical data 	09:00-18:00	02-590-0678	
	Information Center on North Korea	<ul style="list-style-type: none"> Open stacks : North Korea-related materials and other special materials A letter of recommendation should be submitted to copy or use the materials. 	09:00-18:00	02-730-6658	• Ministry of Unification
4F	General Reading Room	<ul style="list-style-type: none"> Open stacks : Materials collected in the last 6 months Closed stacks : Materials other than open stacks materials (Available upon request until 17:00) Reference Services : Materials & information guide After-hours Service (Request for materials on NLK website : by 17:00 to use on the day of request) 	09:00-22:00 (weekday) 09:00-18:00 (weekend)	Circulation and Return desk 02-590-0761 Advice desk 02-590-0586	• Copy Room
3F	Serials	<ul style="list-style-type: none"> Open stacks : Magazines · official publications (recent 2 years), newspapers (last 10 days) Closed stacks : Materials other than open stacks materials (available upon request until 17:00) 	09:00-18:00	Circulation and Return desk 02-590-0596 Advice desk 02-590-0587	• Copy Room • Microfilm Room
	Research Information Services	<ul style="list-style-type: none"> Provision of research information : National R&D Project, Doctorial Thesis, Articles, Academic Books, Overseas Researchers Searching research materials (researcher ID card and attendance at orientation are required) Books for research : closed and open stack request and circulation (available upon request until 17:00) Seminar rooms available for academic conferences, joint research, seminar, education etc. 	09:00-22:00 (weekday) 09:00-18:00 (weekend)	02-590-0600	• Inquiries (rink@korea.kr)
2F	Literature	<ul style="list-style-type: none"> Open stacks : materials published in the last 3 years ※ Materials older than 3 years are available upon request at the General Reading Room (closed stacks, 4F) / Serials, Government Publications & Newspapers (closed stacks, 3F) 	09:00-18:00	02-590-0595	
	Moonhwa Maru (cultural space)	<ul style="list-style-type: none"> Permanent exhibitions 	09:00-18:00		
1F	Accessible Room for the Disabled	<ul style="list-style-type: none"> Facilities : Rooms for reading service (provided with voice/sign language), video room, data search desk, seminar room, reading room Assistive technology devices provided For the visually impaired : Reading magnifier, braille display, screen readers/magnifiers For the hearing impaired : Videophones, hearing aids, wireless bone conduction headsets, web cameras, electronic information signboards For the physically impaired : Adjustable desks, special keyboards/mouse, page turners, electronic wheelchairs Reservation necessary for voice and audio services 	09:00-18:00 (weekday) 09:00-22:00 (weekend)	General 02-3483-8886-7 The Disabled 02-1644-6044	Persons with Welfare Card for the Disabled
	Exhibit Hall	<ul style="list-style-type: none"> Temporary exhibition 	09:00-18:00		
	Yeolin Madang (open area)	<ul style="list-style-type: none"> Complex cultural space 	09:00-18:00		
	Lobby	<ul style="list-style-type: none"> Information desk : Library guide · Parking · Library card issue · Stockroom 	09:00-18:00	Library guide 02-590-0513 Library card issue 02-590-0708	
B2	Digital Library Information Commons	<ul style="list-style-type: none"> Digital Reading Hall · Seminar Rooms · Laptop Zone · IPTV Zone · Digital Newspapers · Satellite TV 		02-590-6216	
		<ul style="list-style-type: none"> Media Information Hall · Media Editing Room · Studios (UCC/Video/Audio) · Multiplex · Conference Room 	09:00-18:00	02-590-6200	
B3		<ul style="list-style-type: none"> Memory Museum · Conference Room · Library card issue · Stockroom 		Info/ Library card 02-590-6258 Memory Museum 02-3456-6169	

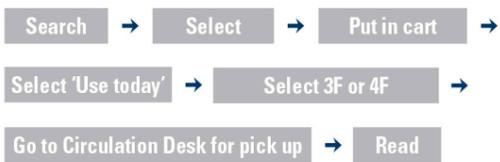
Material Search and Request

Material search <http://www.nl.go.kr>

- Search catalogs, table of contents and journal article indexes by entering book titles, authors, table of contents, key words and publishers
- Accessible in and outside the library

Request

- General Reading Room(Closed stacks, 4F)
- Serials, Government Publications & Newspapers(Closed stacks, 3F)



- Collections for Preservation



※ Weekends : Request must be made on Friday of the desired weekend(09:00-17:00) to use the materials on the weekend.

Searching for materials in other libraries

- Korean Library Information System Network <http://www.nl.go.kr/kolisnet/> Public Library Holdings
- Korean Old and Rare Collection Information System Integrated DB of Korean old and rare collections

Full-text DB service

National Digital Library <http://www.dibrary.go.kr>

OASIS(Online Archiving & Searching Internet Sources)
<http://www.oasis.go.kr>

Inter-Library Loan Service

Inter-library loan/photocopy service in cooperation with libraries and information service providers around the world.

• International inter-library loan :

General Books(Reference Services)
02-590-0586, Fax 02-590-0607
E-mail : ill@mail.nl.go.kr

• Domestic inter-library loan

General Books(Reference Services)
02-590-0586, Fax 02-590-0607
Chaekbada Center
02-590-0570, Fax 02-590-0607
<http://www.nl.go.kr/niil>

Copy & Document Delivery Service

This service is for those who have difficulty in visiting the library Requests can be made online or by fax. The photocopy of the original materials is delivered to users by post mail.

- Users can photocopy less than 1/3 of each material (full-text photocopying is allowed for materials with expired copyright)
- How to request



• Inquiries about fees and delivery : 02-3456-6124

Ask a Librarian

Q&A service where librarians answer questions on knowledge and academic information from the public

<http://www.nl.go.kr/ask>

Guided Library Tour

- Reservation : visit the website → reserve a tour (check available tour dates and make a reservation) → tour →
- 02-590-6326 Fax 02-590-6329

Shop, Cafe & Restaurant

Facilities	Location	Open hours	Closed
Book Store	Main Building(1F)	10:00 - 18:00	National Holidays
Book Cafe	Next to 'the stairway of knowledge'	08:00 - 20:00	National Holidays
	Main Building(1F)	08:40 - 18:00	National Holidays
Cafeteria	Librarian Training Institute(F1)	Lunch 11:00 - 14:30 (Closed day : 11:30 - 13:00) The dinner 17:30 - 19:00	National Holidays
Convenience Store	Next to the Cafeteria	08:00-20:00 (when the library is closed : -18:00)	National Holidays
Wedding Hall	Librarian Training Institute(F1)	11:00 - 17:00	National Holidays and weekdays